

**J & V Consultants Inc. dba**  
**Amish Country Furniture Sales**  
 at Standupdesks.com

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**2015 Key West Stand-up Writing Desk Order Form & Price List**  
**Base Prices are for Oak**

<b>Basic Options:</b>	<b>Selections:</b>	
<b>Desk Height:</b> The desk height will be measure to the flat section of a desktop, the front lip if the desk is all sloped. (If you're unsure or need help deciding desk's height, please call us and/or check the "need help" box. Be sure you give us your height if left blank in the customer information section of this form)	_____" <input type="checkbox"/> Need Help	
<b>Desk Width:</b> Determines the base price in Oak/ Red Oak. Other wood species will have an up-charge corresponding to the wood selected applied. This desk model comes with a split top on desks 5' (60") and wider. This is to ensure your desk will avoid damage from improper opening and closing practices on the lift-top.	<input type="checkbox"/> 2'6" Desk (30") (\$1495) <input type="checkbox"/> 3' Desk (36") (\$1595) <input type="checkbox"/> 3'6" Desk (42") (\$1695) <input type="checkbox"/> 4' Desk (48") (\$1795) <input type="checkbox"/> 4'6" Desk (54") (\$1895)	<input type="checkbox"/> 5' Desk (60") (\$1995) <input type="checkbox"/> 5'6" (66") (\$2100) <input type="checkbox"/> 6' (72") (\$2200) <input type="checkbox"/> 6'6" (78") (\$2400)
<b>Slope Side:</b> This will determine where you would like the slope section configured on your desktop. Most right handed people prefer the slope on the left with the flat writing area on the right. A desk should be at least 3'6" feet (42") to have a slope and flat-top section with a 24 inch min. slope and an 18 inch min flat-top section. Narrower customizations can be made, just not recommended.	<input type="checkbox"/> 1.) Left Side <input type="checkbox"/> 2.) Right Side	<input type="checkbox"/> 3.) All Sloped Top <input type="checkbox"/> 4.) See Special Instructions
<b>Slope Size:</b> This will reflect how many inches you would like the slope section of desktop to be. A slope minimum needs to be 24 inches with at least 12 inches of flat-top section.	_____" <input type="checkbox"/> Need Help	
<b>Wood Species:</b> Base prices are in Oak/ Red Oak. Eleven different wood species offered. This will reflect the grain your selection offers, not the stain choice. Some desk models may be limited in choice.	<input type="checkbox"/> Oak / Red Oak <input type="checkbox"/> Brown Maple (+10%) <input type="checkbox"/> Hickory (+25%) <input type="checkbox"/> Rustic Cherry (+25%) <input type="checkbox"/> White Maple (+25%) <input type="checkbox"/> Cherry (+30%)	<input type="checkbox"/> Quarter Sawn Oak (+40%) <input type="checkbox"/> Elm (+40%) <input type="checkbox"/> Walnut (+45%) <input type="checkbox"/> Tiger/Curly Maple (+60%) <input type="checkbox"/> Birdseye Maple (+65%) <input type="checkbox"/> Mahogany (+70%)
<b>Option Total (N/A if Not Applicable)\$</b> _____		

<b>Footrest Rail:</b> Standard options are at no additional cost. Deluxe upgrades will reflect a price change if not included in a Deluxe Upgrade Package. See Deluxe Footrest Rail Upgrade for upgrade options in Brass or Nickel.	<input type="checkbox"/> 1) Standard Round Brass <input type="checkbox"/> 2) Standard Round Chrome <input type="checkbox"/> 3) Wood	<input type="checkbox"/> 4) Wood Removable <input type="checkbox"/> 5) Deluxe Style Upgrade <input type="checkbox"/> 6) Deluxe Style Upgrade Removable <input type="checkbox"/> 7) Declined Feature
<b>Standard Stain Choice:</b> PDF: (For types and colors of stain, please refer to {HYPERLINK "http://www.standupdesks.com/stain.shtml"})	<hr/> <input type="checkbox"/> Need Help	
<b>Custom Stain Color:</b> A custom stain is only required for Specialty Stains or when a standard stain from our stain gallery cannot be found. Custom matching may require a sample chip from the customer, the use of special dyes, or the request of a lacquer finish.	<input type="checkbox"/> N/A  <input type="checkbox"/> 1) Specialty Stain or Lacquer (+5%)	<input type="checkbox"/> 2) Custom Stain Match (+\$295)  <input type="checkbox"/> 3) Custom Stain Match w/ Dye (+\$395)
<b>Option Total (N/A if Not Applicable)\$</b>		
<b>Underneath Bookshelves:</b> A bookshelf is a standard option that may come in a variety of sizes & possibilities located below the desktop. This desk offers three sizes; an 8 in solid book (for smaller books and regular sized books), a 12 in bookshelf ( for larger books and three ring binders) and a 14 in rack shelf (for CPU, Printers, HDs, or Decorations). For custom desk depths under 29 in please speak with an associate to make sure your shelf selection will fit.	<input type="checkbox"/> No Shelf  <input type="checkbox"/> 14" Bookshelf  <input type="checkbox"/> 8" Bookshelf	<input type="checkbox"/> 12" Bookshelf  <input type="checkbox"/> 14" Rack Shelf  <input type="checkbox"/> 14" Rack w/ back & side railings (+\$50)
<b>Option Total (N/A if Not Applicable)\$</b>		
<b>Writing Surface:</b> A standard option at no additional cost on most desk models. Choose from one of our seven leather inlays or select a solid all wood surface. An all wood surface comes standard with a Catch Rail. A Catch Rail on a leather inlay sloped surface is by request. The leather inlay is applied to the sloped desktop section of desks with a slope section and flat-top section.	<input type="checkbox"/> All Wood <input type="checkbox"/> Black Leather (+\$100) <input type="checkbox"/> Bomber Brown Leather (+\$100) <input type="checkbox"/> Dark (Chocolate) Brown Leather (+\$100) <input type="checkbox"/> Hunter Green Leather (+\$100)	<input type="checkbox"/> Navy Blue Leather (+\$100) <input type="checkbox"/> Oxblood (Burgundy) Leather (+\$100) <input type="checkbox"/> Taupe (Tan) Leather (+\$100) <input type="checkbox"/> Double Inlays (+\$200) <input type="checkbox"/> Triple Inlays (+\$300)
<b>Option Total (N/A if Not Applicable)\$</b>		
<b>Basic Options Total:</b> (Please add your options totals from above)	\$ _____	
<b>Additional Options:</b>	<b>Selections:</b>	
<b>Deluxe Footrest Rail Upgrade:</b> Deluxe rails are offered in Brass and Nickel. Part of the Deluxe Upgrade Package or added option.	<input type="checkbox"/> 1) N/A <input type="checkbox"/> 2) Deluxe Brass (included w/ upgrade)	<input type="checkbox"/> 3) Deluxe Nickel (included w/ upgrade) <input type="checkbox"/> 4) Deluxe Brass (added option) (+\$100) <input type="checkbox"/> 5) Deluxe Nickel (added option) (+\$100)

	<b>Option Total (N/A if Not Applicable)\$</b> _____	
<b>Pull-out Side Shelves:</b> Only available as an added option when drawers are Option Total (N/A if Not Applicable) included on a desk order. This selection allows shelves that extend out from the desk body to provided added surface space. Can vary in width/length based on the overall width of your desk. If you would like only one side board, please specify which side in the special instructions. Pricing does not change.	<input type="checkbox"/> None	<input type="checkbox"/> Yes (+\$200)
	<b>Option Total (N/A if Not Applicable)\$</b> _____	
<b>Rear Drop Leaf Extensions:</b> Four possible sizes 6, 7, 8 and 9 inch lengths. Locks into place while in the up position and Provides a seamless and very sturdy extension to you desktop to provide added workspace. (view photo)	<input type="checkbox"/> No <input type="checkbox"/> 6" leaf (+\$160)	<input type="checkbox"/> 7" leaf (+\$170) <input type="checkbox"/> 8" leaf (+\$180) <input type="checkbox"/> 9" leaf (+\$190)
	<b>Option Total (N/A if Not Applicable)\$</b> _____	
<b>Georgian Style Fluted Legs:</b> Three groove flutes that are carved into the legs of your desk for added flare and style. Part of the Deluxe Upgrade Package or added option. Not recommended for this desk model designed to have a more contemporary style. (view photo)	<input type="checkbox"/> 1) No	<input type="checkbox"/> 2) Yes (w/ deluxe upgrade) <input type="checkbox"/> 3) Yes (added option) (+\$200)
	<b>Option Total (N/A if Not Applicable)\$</b> _____	
<b>Raised or Reversed Panel Sides:</b>	<input type="checkbox"/> No	<input type="checkbox"/> Yes - Raised Panel Sides (+40%) <input type="checkbox"/> Yes - Reverse Panel Sides (+40%)
	<b>Option Total (N/A if Not Applicable)\$</b> _____	
<b>Interior Organizational Tray:</b> Standard option included with this desk model.	<input type="checkbox"/> Inside organizational depot Included	<input type="checkbox"/> No Thanks prefer the space
<b>Handmade Stools:</b> (Reg. stools are custom made to height. If the desk you ORDER has a leather writing surface, the stool will have a matching leather cushion. Mission Stools are a fixed 30" to a wooden seat). Mission Stools cannot be matched for heights on Deluxe Model Desks under 42 inches.	<input type="checkbox"/> No <input type="checkbox"/> Mission - Oak (+\$200) <input type="checkbox"/> Regular - Oak (+\$200) <input type="checkbox"/> Regular - Brown Maple (+\$220) <input type="checkbox"/> Mission - White Maple (+\$240) <input type="checkbox"/> Regular - White Maple (+\$240)	<input type="checkbox"/> Mission - Cherry (+\$260) <input type="checkbox"/> Regular - Cherry (+\$260) <input type="checkbox"/> Mission - Quarter Sawn Oak (+\$270) <input type="checkbox"/> Regular - Quarter Sawn Oak (+\$270) <input type="checkbox"/> Regular - Walnut (+\$280) <input type="checkbox"/> Regular - Mahogany (+\$340)
	<b>Option Total (N/A if Not Applicable)\$</b> _____	

<p><b>Leather Stool Seat Cover:</b> If your desk has an All Wood desktop, please specify the leather for your stool. Mission Stools come with a wooded back and seat.</p>	<input type="checkbox"/> 1.) Black Leather <input type="checkbox"/> 2.) Bomber Brown Leather <input type="checkbox"/> 3.) Dark Brown (Chocolate) Leather <input type="checkbox"/> 4.) Navy Blue Leather	<input type="checkbox"/> 5.) Oxblood (Burgundy) Leather <input type="checkbox"/> 6.) Hunter Green Leather <input type="checkbox"/> 7.) Taupe (Tan) Leather <input type="checkbox"/> N/A
<p><b>Drafting Top Option:</b> This option applies to the flat-top section of a Key West desktop. Some custom orders have requested two equally split, flat-top sections with a drafting option. A duel side drafting option can only be applied to a completely flat desktop.</p>	<input type="checkbox"/> No <input type="checkbox"/> 1.) Left Side (+\$300)	<input type="checkbox"/> 2.) Right Side (+\$300) <input type="checkbox"/> 3.) Right & Left Sides (+\$600)
<p><b>Option Total (N/A if Not Applicable)\$</b> _____</p>		
<p><b>Desk Depth:</b> Standard depth is 29 inches. A custom depth over 30 inches would have an additional customization charge applied of 25.00 for each additional inch. The depth will be applied to the rear ledge overhang not the overall depth from the front leg to rear leg.</p>	<p>_____”</p> <input type="checkbox"/> Need Help	
<p><b>Special/Custom Feature:</b> This selection is for any special request feature that may require an additional customization charge and is not covered in the selectable options. These are based on an order by order basis, discussed with the customer in advance and applied after an order is submitted. Costs will vary by request. Please define your request in the Special Instructions section.</p>	<input type="checkbox"/> N/A	<input type="checkbox"/> See Special Instructions
<p><b>Additional Options Total</b> (Please add your options totals, if any, from above)</p>	<p>\$ _____</p>	
<p><b>Special Instructions:</b></p>		
<p><b>Freight Options:</b></p>	<p><b>Selections:</b></p>	
<p><b>Shipping Location:</b> When placing your order, please inquire about projected delivery dates. Average delivery time is three weeks on in stock items and eight to twelve weeks on custom orders. Freight charges include custom packaging, insurance, commercial shipping charges. If inside delivery isn't ordered, please make plans for inside placement. Please see options below for driver assistance and/or a lift gate. We will contact you prior to shipment and give you a tracking number and estimated delivery date.</p>		
<p><i>Filing Cabinet freight requires a quote based on size and destinations. Your region (if outside continental US, please call for quote):</i></p>		

	<input type="checkbox"/> <b>Midwest United States (+ \$250)</b> <input type="checkbox"/> <b>Eastern United States (+ \$275)</b> <input type="checkbox"/> <b>Southern United States (+ \$275)</b> <input type="checkbox"/> <b>Western United States (+ \$350)</b> <input type="checkbox"/> <b>Outside the Continental US or multiple items (call for a quote)</b>	
<b>Delivery to Residential Address:</b>	<input type="checkbox"/> <b>Yes (+ \$32)</b> <input type="checkbox"/> <b>No</b>	
<b>Do You Need Inside Delivery?</b> Inside Delivery - Service is subcontracted to a local moving company and includes unloading, placement and removal of packaging debris.	<input type="checkbox"/> <b>Inside delivery (+\$240)</b> <input type="checkbox"/> <b>No</b>	
<b>Truck with Lift-gate:</b> Establishments that do not have a dock or do not have a forklift on site for lowering a packaged pallet to curbside level, must select this option. Orders may weigh up to 550 lbs. with packaging. Although some delivery drivers may assist you with placement, it is up to their discretion to do so. It will be the responsibility of the customer to handle their order once lowered to street level if Inside delivery is not selected.	<input type="checkbox"/> <b>Yes (+ \$65)</b> <input type="checkbox"/> <b>No</b> \$ _____	
<b>Shipping Options Total:</b> (Please add your options totals from above)	\$ _____	
<b>Order Total:</b>		
<b>Basic Options Total:</b>	\$ _____	
<b>Additional Options Total:</b>	\$ _____	
<b>Discount:</b>	\$ _____	
<b>Shipping Options Total:</b>	\$ _____	
<b>Subtotal:</b>	\$ _____	
<b>Tax:</b> Ohio residents add 6.75% sales tax	\$ _____	
<b>Order Total:</b>	\$ _____	
<b>Customer Information:</b>		
<b>Customer Height:</b>	_____ ' _____ "	

<b>Name:</b>		
<b>Company Name:</b>	_____	
<b>Primary Phone Number:</b>	_____	
<b>Alternate Phone Numbers:</b>		
<b>Fax Number:</b>		
<b>E-mail Address:</b>		
<b>Order Date:</b>		
<b>Billing Address:</b>	_____	
<b>City, State, Zip Code:</b>		
<b>Shipping Address:</b>	_____	
<b>City, State, Zip Code:</b>		
<b>Terms &amp; Agreements:</b>		
<b>Terms of Sale:</b>	<p>Check, company check, credit card or money orders. 50% down on all custom orders. Balance due the week before shipping. On custom orders please allow 8 to 12 weeks. Customers paying their deposit, balance or both by credit card or check understand that you are ordering a custom made piece of furniture that may not be suitable for any other future customer of J &amp; V Consultants Inc. dba Amish Country Furniture Sales. Therefore, credit card payments are non-refundable and you further understand that no custom made desks or furniture orders may be canceled or returned for credit unless damaged in shipment. We will contact you regarding the status of your furniture as it progresses.</p>	
<b>ANY questions, comments or concerns please CALL US toll free at (888) 384-7883</b>		
<b>Payment Information:</b>		
<b>Accepted Forms of Payment:</b>	<input type="checkbox"/> Business Check <input type="checkbox"/> Personal Check <input type="checkbox"/> Credit Card (see information below)	
<b>Credit Card Information:</b>	<input type="checkbox"/> American Express <input type="checkbox"/> Master-card <input type="checkbox"/> Visa <input type="checkbox"/> Purchase Order <b>Billing Address:</b> <input type="checkbox"/> Same billing address I listed above _____	
*credit card billing will read Amish Country Furniture *by signing, you accept to pay the total amount of sale, according to the terms outlined within this page	<b>Credit Card Number:</b> _____	
	<b>Expiration Date:</b> _____	
	<b>3 or 4-Digit CVC #:</b> _____	
	<b>Signature:</b> _____	
	<b>Printed Name:</b> _____	
	<b>Purchase Order #:</b> _____	

**We would like to thank you for doing business with us. Please call if you have any questions about your order or if you need help with this form**